



1600 9th Street, Sacramento, CA 95814
(916) 654-2309

Emily Q Settlement Team:
Accountability Structure Implementation Strategy Taskforce (ASIS)
Meeting Notes – December 4, 2008

The task group was proposed in October 2008 as part of the Emily Q Settlement Team Nine-Point Plan submitted to the Court on September 24, 2008. This plan was approved by the Honorable A. Howard Matz, U.S. District Judge, Central District of California, on November 14, 2008. Membership is drawn from the State Departments of Mental Health and Health Care Services, as well as county mental health plans, plaintiffs, providers, consumers and family members, and contractors. The task group was formed to create and monitor the development of an accountability structure per the approved Nine-Point Plan. –Sean Tracy, DMH Chief OSPP

Attendance: Sheila Baler (APS), Yvette Bell (DMH), Sophie Cabrera (DMH), Ismael Castro (AG), David Gray (Settlement Team Facilitator), Catherine Hendon (DMH), Dina Kokkos-Gonzales (DHCS, by phone), Sulayman Konte (DMH), John Krause (DHCS by phone), Rita McCabe (DMH), Nancy Pena (Santa Clara County, by phone), Jim Preis (Mental Health Advocacy Services, Inc., by phone), Maureen Price, (DMH), Rick Saletta (Special Master), Sean Tracy (DMH)

Action items

1. DMH will incorporate group feedback into the EQIT to EXIT diagram and draft ASIS charter. Updated versions will be presented next meeting.
2. Upon approval of TBS website content, DMH will update the site.
3. DMH is working to post the new TBS Information Notice in early December 2008.
4. Contracts are being finalized by DMH to obtain consultant services.

Welcome, introductions, and updates

1. All members introduced themselves at 1:30 p.m.
2. Sean Tracy, DMH, provided an overview of ASIS and its connection to the Emily Q Settlement Team.
3. Special Master Rick Saletta provided an overview of the Emily Q case and the Nine Point Plan.

Discussion points

1. Discussion of Emily Q Diagram, "From EQIT to EXIT" December 2, 2008 version.
 - a. Expand the Emily Q Settlement Team box to include "Parents, Counties, Providers, DMH, DHCS, Plaintiffs, and the Special Master."
 - b. Any additional feedback should be submitted to Catherine Hendon (DMH).
2. The Compliance Advisory Committee meeting was held this morning to approve and adopt 10 changes that will help TBS utilization by providers and counties.
3. Draft Charter
 - a. Group feedback will be incorporated into the charter. Any additional feedback regarding the charter or roster should be submitted to Catherine Hendon (DMH).
4. Information Notice: All major issues have been resolved. DMH staff continue to make edits. The goal is to have this distributed to counties and on the DMH website in early December 2008.
5. TBS Web Page
 - a. Task Group approves the creation of TBS website on current DMH EPSDT web page.
 - b. Protocol and approval process for TBS website postings:
 - i. Content will be approved by Sean Tracy, Barbara Zweig, Sophie Cabrera, and Zoey Todd prior to posting.
 - ii. Any requests for posting or changes to the website should be sent to Catherine Hendon (DMH).
 - iii. Task Group will be notified of content and postings.
 - c. Members suggest creating a dedicated e-mail box for Emily Q/TBS questions and feedback. This was approved and will be implemented by DMH.
 - d. A link to the TBS website should be placed under the "What's New" box on the DMH home page. This was approved and will be implemented by DMH.
6. Next Steps
 - a. ASIS Task Group will meet the first Wednesday of each month (submit agenda item proposals to Sean Tracy, DMH).
 - b. TACT will meet the second Wednesday of each month (submit agenda item proposals to Sean Tracy, DMH).
 - c. The Emily Q Settlement Team will meet the third week of each month (submit agenda item proposals to Rick Saletta).
 - d. Members will extend an invitation to Nicette Short (CA Alliance for Child and Family Services) to join ASIS and Pam Hawkins (CiMH) to join TACT. DMH will follow up with invitations to these professionals.

Next meeting is scheduled for January 8, 2008.

2:20 p.m. Adjourn

2/5/2009